PLAINEDGE PUBLIC SCHOOLS

FIELD TRIP CHAPERONE PAY REQUEST FORM 2019-2020

(This form is to be completed within seven (7) days prior to the trip)

NAME _____
Please print

NAME OF TRIP _____

TRIP DATE(S) _____

NAME OF LEAD ORGANIZER OF TRIP _____

CHECK THE LINE THAT APPLIES TO YOUR TRIP

_____ Two (2) or more school nights; $202.06 ($280.64 if it includes a weekend night)

_____ Two (2) or more weekend or vacation nights; $280.64

_____ One (1) full weekend or vacation day (i.e. more than four (4) hours; $140.33

_____ Half (1/2) weekend or vacation day (i.e. four (4) hours or less); $84.19

_____ Extended school day (i.e. one (1) hour or more beyond dismissal); $84.19

_____ One (1) school day plus overnight (returning the next consecutive school day); $101.04

It is understood that;

a. *Friday overnight is considered a weekend; Sunday overnight is not considered a weekend.*
b. *Trips taken due to charity reasons (e.g. Holiday Magic) are not considered for chaperone pay.*
c. *Club advisors will not receive any additional chaperone pay above their stipend.*

_____
Lead Trip Organizer Signature Date

_____
Chaperone Signature Date

_____
Supervising Administrator Date

_____
Assistant Superintendent Signature Date